

County of San Diego Behavioral Health Services (BHS)
QM CONFIDENTIAL FAX: 619-236-1953

A **Root Cause Analysis (RCA)** is required for any serious incident that results in 1) a completed suicide or 2) a major breach of confidentiality. The RCA shall be completed within 30 days of the reported serious incident. After completion of the RCA, the provider shall submit a summary of action items to the QM unit for review. The program COTR, in consultation with the QM unit, may ask the provider to complete an RCA for other serious incidents.

Provider (Program) Name: COTR:	
Client Name:	Client Case Number:
Date of Incident:	RCA Required? <input type="checkbox"/> YES <input type="checkbox"/> NO Date RCA Completed:

Program Manager Signature: